

B.N.M. Institute of Technology

An Autonomous Institution under VTU

24/12/2021

Minutes of Helpdesk for State Scholarship Portal(SSP) meeting-1 (2021-22)

Meeting Date: 24 December 2021

Members Present:

1	Dr. Krishnamurthy G. N., Principal	Chairperson
2	Dr. Jayanna B. K., Professor & Head, Department of Chemistry	Convener & Coordinator
3	Dr. Rekha P., Associate Professor Department of Electronics & Communication Engineering	Member
4	Dr. Kumarswamy H. S., Associate Professor Department of Mechanical Engineering	Member
5	Sri. Raghavendra C.K., Assistant Professor Department of Computer Science and Engineering	Member
6	Ms. Kruthi Jayaram, Assistant Professor Department of Electrical and Electronics Engineering	Member
7	Mr. Manjunath G.S., Assistant Professor Department of Information Science and Engineering	Member

The Chairperson welcomed the members and requested the Convener and Coordinator and members to deliberate on the agenda.

Agenda: Problems encountered by Committee members and strategy

Help desk committee members briefed on the following problems encountered by students while applying for scholarships in the portal for the academic year 2020-21.

- Many students were not aware that they have to open the SB account in their names
- Most of the students did not seed their bank account number with the Aadhar number
- Many students were not aware that validity of their Income Certificates was expired
- Many students were not aware that the Income and Caste Certificates should have their names.

The committee decided that for the academic year 2021-22 the students shall be informed well in advance to keep all the necessary documents ready before the due date of applying for scholarships.

The meeting concluded with the coordinator thanking all the members.



Dr. Jayanna B K
Convener & Coordinator



Dr. Krishnamurthy G. N.
Chairperson

Principal
B.N.M. Institute of Technology

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