

# *B.N.M. Institute of Technology*

An Autonomous Institute under VTU, Approved by AICTE, Accredited as Grade A Institution by NAAC.  
All UG branches - CSE, ECE, EEE, ISE & Mech. Engg Accredited by NBA for academic years 2018-19 to 2021-22 & valid up to  
30.06.2025, Post box no. 7087, 27<sup>th</sup> cross, 12<sup>th</sup> Main, Banashankari 2nd Stage, Bengaluru- 560070, INDIA,  
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## **First Academic Audit Committee Meeting 03/03/2022 Minutes of Meeting**

Proceedings of the first Academic Audit Committee Meeting held on 03/03/2022 at 4 pm in the Principal sir office, Main Building, BNMIT, Bengaluru.

### **Members Present:**

SN	Name	Designation	Nature
1	Dr. Krishnamurthy G. N.	Principal	Chairperson
2	Dr. Guru Prasad H S	Professor, BMSCE	Member
3	Dr. Ramakanth Kumar P	HOD, Dept. of CSE, RVCE	Member
4	Dr. Sanjay	HOD, ISE, MSRIT	Member
5	Dr. C. Sivashanmugam	Professor Dept. of MBA PESU	Member
6	Dr. Sheba Selvam	Associate Professor - CSE	Member
7	Dr. Yasha Jyothi M Shirur	Professor - ECE	Member
8	Dr. Bindu S	Professor - ECE	Member
9	Dr. D. Shivalingappa	Professor - ME	Member
10	Dr. N Raghavendra	Professor - ME	Member
11	Dr. Neetha Mahadev	Professor - MBA	Member
12	Dr. Venkatesha K	Professor - EEE	Member Secretary

Dr. Krishnamurthy G. N., Principal, BNMIT and chairperson, welcomed the Academic Audit Committee members

The chairperson requested all the members to provide the suggestions on the Academic Audit carried out in the various programs.

#### **Audit of Academic related documents**

External Academic Audit members checked the NBA related documents pertaining to Self-Assessment report, program level P-files, Criterion files, compliance report and proof files on 3/3/2022 and 4/3/2022.

**Suggestion by Dr. Guru Prasad H S, Professor, BMSCE, Bengaluru**

**Department of Electronics & Communications Engineering [Date: 03/03/2022]**

- All the documents related to NBA, AICTE, VTU, NAAC & UGC are neatly maintained
- Budget utilization is not up to the mark, Budget policy has to be realistic
- It is recommended to select the best projects by external committee consisting of only industry people
- Analysis of POs/PSOs with respect to continuous improvement has to be realistic & meaningful.
- Publications of projects are a good practice. Now the quality of publications has to be looked upon.
- Industry supported labs are not available, need to be established
- Academic Audit has to be conducted internally every semester and by an external committee once in a year.

**Action taken:** All the suggestions given are incorporated at program level. Industry supported labs have to be established in the academic year 2022-23.

**Suggestion by Dr. Yogesh H K, Professor, Dept. of ISE, MSRIT, Bengaluru**

**(a) Department of Electrical & Electronics Engineering [Date: 03/03/2022]**

- All the documents related to NBA, AICTE, VTU, NAAC & UGC are neatly maintained
- Number of paper publications by faculty and students need to be improved.
- Consultancy work and faculty interaction with outside world need to be improved
- Number of students registered should be mentioned in the events organized under professional society bodies, department programs and conferences
- Salary basics and increments need to be recorded in the policy
- More number of stakeholders involvement is required in the process of improvement of POs and PSOs

**Action taken:** All the suggestions given are incorporated at program level. Consultancy work and Faculty interaction with outside world need to be improvised in the academic year 2022-23

**(b) Department of Mechanical Engineering [Date: 03/03/2022]**

- R & D and consultancy need to be improved
- Paper publications to be more in Q1/Q2/Q3/Q4 Journals
- Salary basics and increments need to be recorded in the policy
- No. of PSOs to be increased

**Action taken:** All the suggestions given are incorporated at program level. R&D, paper publications in Q1/Q2/Q3/Q4 journals and Consultancy work need to be improvised in the academic year 2022-23.

Suggestion by Dr. Ramakanth Kumar P, Professor & Head, Dept. of CSE, RVCE, Bengaluru

Department of Computer Science & Engineering [Date: 03/03/2022]

- Budget utilization is not up to the mark even though budget is allocated
- Number of events organized under professional bodies is less
- All the projects are done in house, Project diary for students suggested
- R & D and consultancy need to be improved
- Course files are well maintained with all the details. Sample files were verified

Action taken: All the suggestions given are incorporated at program level. R&D and Consultancy work need to be improvised in the academic year 2022-23.

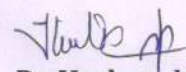
Suggestion by Dr. Shivashanmugam, Professor & Associate chair, Dept. of MBA, PES University, Bengaluru

(a) MBA department [Date: 03/03/2022]

Academic related documents such as answer booklets [Blue books hard/ soft copies], attendance registers, Course files and marks sent to VTU for the odd and even semesters of academic year 2020-21 were neatly maintained.

The meeting concluded with vote of thanks by Dr. Krishnamurthy G N, Chairperson, Academic Audit Committee, BNMIT.

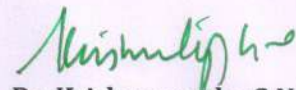
Prepared by



Dr. Venkatesha K

Member Secretary

Approved by



Dr. Krishnamurthy G N

Chairperson

Principal

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