

B.N.M. Institute of Technology

Approved by AICTE, Affiliated to VTU, Accredited as grade A Institution by NAAC.

All UG branches – CSE, ECE, EEE, ISE & Mech, Engg., accredited by NBA for academic years 2018-19 to 2020-21 & valid upto 30.06.2021

Post box no. 7087, 27th cross, 12th Main, Banashankari 2nd Stage, Bengaluru- 560070, INDIA

Ph: 91-80- 26711780/81/82 Email: principal@bnmit.in, www.bnmit.org

Circular

21-02-2022

All the members of **College Internal Complaints Committee (CICC)** are hereby requested to attend a meeting on Saturday, 26th February 2022 at 12.30 PM at HoD's cabin - EEE department.

Agenda:

- Committee report for the year 2021-22
- Review of steps taken to prevent sexual harassment in the campus
- Reconstitution of CICC committee

Parimala
Chairperson, CICC
(Dr. R V Parimala)

Circulation:

| Sl. No. | Name | Designation & Department | Signature |
|---------|---------------------------------|-------------------------------|-------------------------------|
| 1 | Dr. R V Parimala - Chairperson | Professor & HoD - EEE | <i>Parimala</i> |
| 2 | Dr. S Manjunath – Member | Professor & HoD - Mathematics | <i>S Manjunath</i> |
| 3 | Dr. Bindu S - Member | Professor - ECE | <i>Bindu S</i> |
| 4 | Lion B Venkata Lakshmi - Member | NGO- Representative | <i>Lion B Venkata Lakshmi</i> |
| 5 | Smt. Gowri – Member | Office Assistant | <i>Gowri</i> |
| 6 | Sri. B M Ananda - Member | Foreman – ECE | <i>B M Ananda</i> |
| 7 | Sri. Manjunath Koti - Member | I Year M.Tech - VLSI Student | |
| 8 | Sri. Rakshitha V- Member | I Year BE – EEE Student | <i>Rakshitha V.</i> |

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Agenda 01: Committee report for the year 2021-22

Discussions was held regarding the Committee report for the year 2021-22

Decision (s):

Dr. R V Parimala, Chairperson, College Internal Complaints Committee informed that no complaints were lodged for the year 2021-22.

Agenda 02: Review of steps taken to prevent sexual harassment in the campus

In the meeting the following points were discussed for implementation in the next year.

1. Students and staff were informed to lodge the complaint at any time with any committee member. Such complaints will be informed to the Chairperson and senior committee members to take further actions.
2. The committee will meet at the beginning of every academic year and also whenever necessary.

Agenda 3: Reconstitution of CICC committee

1. Proposal for the reconstitution of CICC committee was submitted.
2. Proposal for the change of Chairperson and other members of the committee was discussed.

Decision (s):

- i. It was decided to reconstitute CICC.
- ii. Display the new list of CICC in the prominent places in the campus.

Chairperson has briefed the following points.

1. Gender Sensitization program was conducted on 5th February 2022 where 149 students and 26 faculty members had attended the program.
2. Students were given information about Committee members name and contact numbers which is available in the College website.
3. List of committee members along with their contact details are displayed in prominent places.
4. Students were informed to lodge the complaint at any time with any committee member. Such complaints will be informed to the Chairperson and senior committee members to take further actions.
5. The committee will meet at the beginning of every academic year and also whenever necessary.

- ii. Meeting concluded with the chairperson thanking all the members for their active participation & suggestions.

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Members who attended the meeting

| Sl. No. | Name | Designation & Department |
|---------|---------------------------------|-------------------------------|
| 1 | Dr. R V Parimala - Chairperson | Professor & HoD - EEE |
| 2 | Dr. S Manjunath - Member | Professor & HoD - Mathematics |
| 3 | Dr. Bindu S - Member | Professor - ECE |
| 4 | Lion B Venkata Lakshmi - Member | NGO- Representative |
| 5 | Smt. Gowri - Member | Office Assistant |
| 6 | Sri. B M Ananda - Member | Foreman - ECE |
| 7 | Sri. Manjunath Koti - Member | II Year M.Tech - VLSI Student |
| 8 | Sri. Rakshitha V- Member | II Year BE - EEE Student |

| Originated by | Approved by |
|--|--|
| Dr. Bindu S Professor - ECE & Member, College Internal Complaints Committee | Dr. R V Parimala Professor & HoD - EEE & Chairperson, College Internal Complaints Committee |

Distribution List: One hard copy to College Internal Complaints Committee meeting file.



Dr. Bindu S



Dr. R V Parimala

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College Internal Complaints Committee (CICC) Meeting

Date: 26-02-2022

Members Present

| Sl. No. | Name | Designation & Department | Signature |
|---------|---------------------------------|-------------------------------|-------------------------------|
| 1 | Dr. R V Parimala - Chairperson | Professor & HoD - EEE | <i>Parimala</i> |
| 2 | Dr. S Manjunath – Member | Professor & HoD - Mathematics | <i>S Manjunath</i> |
| 3 | Dr. Bindu S - Member | Professor - ECE | <i>Bindu S</i> |
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